



FEDERAL ELECTION COMMISSION
WASHINGTON, D. C. 20543

October 21, 2003

RQ-2

Val Mannillion, Treasurer
Friends of Mary Landrieu Inc.
607 14th Street NW, Suite 300
Washington, DC 20005

Response Due Date:
November 20, 2003

Identification Number: C00325126

Reference: July Quarterly Report (4/1/03-6/30/03), and Amended July Quarterly Report ((4/1/03-6/30/03), dated 8/8/03

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Senate Public Records Office by the response date noted above.** An itemization of the information needed follows:

-Your report contains incorrect Column B figures for Lines 6(a), 6(b), 6(c), 7(a), 7(c), 11(a)(iii), 11(b), 11(c), 11(e), 16, 17, 18, 20(a), 20(d), 22 of the Summary and Detailed Summary Page information. When aggregating and reporting receipts and disbursements, candidate committees are required to disclose their activity on an election-cycle basis, from 12/8/02 to 11/4/03. Please amend your report to show election cycle-to-date figures for all aggregate amounts. (2 U.S.C. §434(b))

-When a committee reports receiving a loan from the candidate, it is necessary to clarify whether or not the candidate used personal funds or borrowed the money from a lending institution or some other source. Please amend your report to must indicate whether the loan is from the candidate's personal funds or if he/she obtained the loan from a bank loan, brokerage account, credit card, home equity line of credit or other line of credit.

If the candidate loan was obtained from a lending institution, you must also file a Schedule C-1 with the Commission providing the name of the lending institution and the complete terms of the loan between the candidate and the